

SECRET

30 November 1958

MEMORANDUM FOR: [REDACTED]

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SUBJECT: FY 1959, Allocation for Foreign and Domestic Travel

1. A review of the funds budgeted for foreign and domestic travel has been conducted by the Assistant Director, SI.

2. This review became necessary because the overall obligations for the Office are running exceedingly high for the first five months of the fiscal year.

3. The Bureau of the Budget is still negotiating with Officials of the Agency for an overall reduction to the FY 1959 budget. With this in mind, all components of the Agency have been instructed to be extremely cost conscious and plan their activities accordingly.

4. Based on the above information it has been determined that \$ 5,500 for foreign travel and, \$ 2,000 for domestic travel for fiscal year 1959 has been approved for your Office. However, if it is determined at a later date that a reduction of Agency funds must be made, it will be necessary to revise this allocation.

5. Current travel obligations for your Office are maintained in the Budget Section, Administrative Branch, SI, and maybe obtained by calling Miss Dietrich, Ext. 8681.

6. As a further guide in controlling these funds, there is listed the estimated transportation costs for round trips to various locations which are frequently visited. Applicable per diem rates should be added to estimate the total cost.

TABLE

Washington, D.C. to London, Frankfurt, Paris, Madrid, Geneva, approximately (R/T including berths whether to one or all above cities)	\$1,035.00
Washington, D.C. to Ottawa, Canada, R/T	\$85.00
Washington, D.C. to Tokyo, R/T, w/berth	\$1,800.00

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Domestic	Air Fare
New York, N.Y.	\$32.00
Boston, Mass.	\$55.20
Chicago, Ill.	\$80.70
Dayton, Ohio	\$56.50
Syracuse, N.Y.	\$57.80
San Francisco - Los Angeles, Calif.	\$312.70
Knoxville, Tennessee (Oak Ridge)	\$77.70
Albuquerque, New Mexico	\$226.60
El Paso, Texas	\$230.60
Melbourne, Florida (Patrick AFB)	\$112.90
Omaha, Nebraska (Offutt AFB)	\$136.10

Note: Rail fares are higher due to superior accommodations.


Acting Executive
Scientific Intelligence

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